

MENTAL HEALTH
NURSE MANAGERS
IRELAND

ARTICLES OF ASSOCIATION

October 2014



TITLE

The Title of the Association will be “**Mental Health Nurse Managers, Ireland**”:-

1.0 MISSION STATEMENT

1.1 Mental Health Nurse Managers Ireland are committed to the professional development of the psychiatric nurse in line with the developing and evolving needs of a modern mental health service. This association further promotes a model of care that is person-centered, population focused, with satisfaction at the point of delivery.

2.0 AIMS

2.1 To reflect the views of Mental Health Nurse Managers in the formulation and implementation of policies and procedures relating to the employment and utilization of psychiatric nursing personnel and associated staff.

2.2 To influence Policy on a Management Structure and Staff Development Programmes.

2.3 To promote a medium for the exchange of views and issues on any matter relevant to the Psychiatric Nursing profession.

2.4 To establish dialogue and communication with other appropriate National and International Organisations.

3.0 CONSTITUTION

3.1 MEMBERS

For the purpose of registration of members Mental Health Nurse Managers Ireland shall consist of Registered Psychiatric Nurses who, in view of the National Executive hold permanent appointments in the posts listed hereunder:

- (a) Director of Nursing.
- (b) Assistant Director of Nursing
- (c) Nurse Practice Development Co-ordinator.
- (d) Nurse Tutors / Lecturer
- (e) Clinical Nurse Manager III
- (f) Night Superintendent
- (h) Clinical Nurse Manager II

4.0 MANAGEMENT

The management of Mental Health Nurse Managers Ireland shall be vested in the National Executive which will consist of:-

- 4.1 President (1 year period of office)
- 4.2 Chairman (2 initial year period of office, 1 year there after)
- 4.3 Vice Chairperson (1 year period of office)
- 4.4 Honorary Secretary (2 year period of office, 1 year there after)
- 4.5 Treasurer (2 year period of office, 1 year there after)
- 4.6 Assistant Secretary (2 year period of office, 1 year there after)
- 4.7 One Regional Member from each Health Board area (1 yr. Period of office)
- 4.8 Any Member co-opted according to need.

5.0 POSTAL ADDRESS

The Head Office of Mental Health Nurse Managers Ireland shall be the place of employment of the Honorary Secretary unless otherwise determined by the National Executive.

6.0 TERMS OF MEMBERSHIP

- 6.1 Application for membership must be made on the appropriate form and sent to the Secretary.
- 6.2 The National Executive is authorised to accept or reject any applications and its decision is final.
- 6.3 Members on retirement may remain in membership until the next Annual General Meeting, when application for honorary life membership may be made.
- 6.4 Honorary members may attend meetings, conferences and seminars but will not be eligible to hold office or have voting rights.

7.0 ANNUAL SUBSCRIPTION

- 7.1 Membership fee shall be paid annually to the Treasurer.
- 7.2 The extent of such fees shall be determined by a majority vote at the Annual General Meeting.
- 7.3 The subscription year will be May to April

8.0 FORFEITURES

Any member four calendar months in arrears shall be deemed to have lapsed membership and shall cease forthwith to participate in the affairs of Mental Health Nurse Managers Ireland.

9.0 EXPULSIONS

Where it is considered that a member has acted in a manner prejudicial to the interests of Mental Health Nurse Managers Ireland, the National Executive shall have power to either suspend for a specified period or expel the member concerned from membership of Mental Health Nurse Managers Ireland, provided that there is no less than two-thirds of the members present at the meeting, in support of the resolution and that the member has been given the opportunity to state his/her case either in person or in writing.

10.0 ADMINISTRATION

10.1 For the purpose of administration the Republic of Ireland shall be divided into the geographical areas as the present Area Health Boards or as deemed appropriate by the National Executive.

10.2 The members in each Area Health Board shall elect one regional representative to the Executive and an alternate regional delegate.

11.0 DUTIES OF OFFICERS

11.1 The Chairperson or vice chair shall preside at all meetings of Mental Health Nurse Managers Ireland. He/she shall maintain order and see that the rules and standing orders are obeyed; he/she shall sign the minutes and accounts. The Chairperson shall have a casting vote only.

11.2 The Secretary shall consider all correspondence and keep in order all documents belonging to Mental Health Nurse Managers Ireland.

11.3 The Treasurer shall receive all monies payable to Mental Health Nurse Managers Ireland and shall deposit such funds in a bank approved by the National Executive. He/she will submit an annual statement of expenditure and will make known the financial state of Mental Health Nurse Managers Ireland to members with a copy of the Agenda, together with the notice of any General Meeting at least seven days prior to the date of any such meeting.

12.0 NATIONAL EXECUTIVE

12.1 The general management of Mental Health Nurse Managers Ireland shall be vested in and the business thereof conducted by the National Executive

12.2 The National Executive shall consist of the President, Chairperson, Honorary Secretary, Treasurer and one representative from each of the eight Area Health Board areas or as deemed appropriate by the National Executive and any members co-opted.

12.3 The National Executive shall meet not less than four times yearly.

12.4 A quorum shall be two thirds of its members.

12.5 Elected regional representatives shall take responsibility for the organisation of communication for Mental Health Nurse Managers Ireland with the members in their Health Board areas and aim to recruit potential members.

13.0 ELECTION OF OFFICERS

13.1 Any member of Mental Health Nurse Managers Ireland shall be eligible for election to any of the foregoing offices, provided that she/he has been nominated by a member of Mental Health Nurse Managers Ireland and has signified willingness to accept nomination.

13.2 In the event of there being only one nomination for any of the said offices then, the person nominated shall be declared elected.

14.0 FINANCE

14.1 The funds of Mental Health Nurse Managers Ireland shall be kept in a bank approved by the National Executive. The account shall be operated jointly by the Chairperson and the Treasurer, who shall act as trustees of Mental Health Nurse Managers Ireland.

15.0 ANNUAL GENERAL MEETINGS

15.1 The governance of Mental Health Nurse Managers Ireland shall rest in the Annual General Meeting., provided that any decisions taken by the meeting are made in accordance with the rules.

15.2 All subscribing members shall have the right to attend the A.G.M. and shall have equal voting rights.

15.3 Propositions for consideration at the A.G.M. shall be forwarded to the Secretary, at least eight weeks prior to the date thereof. The Secretary shall issue a preliminary agenda to all members at least four weeks before the date of the A.G.M.

16.0 AMALGAMATION

Where not less than two-thirds of the members present at an A.G.M. are of the opinion that it is desirable to amalgamate with another body or bodies having similar interests to that of Mental Health Nurse Managers Ireland, the Secretary may proceed with the formulation of an instrument of amalgamation which shall contain all details of amalgamation.

17.0 DISSOLUTION

Where not less than two-thirds of the members present at an A.G.M. are of the opinion that it is no longer desirable or practical to keep Mental Health Nurse Managers Ireland in being the Secretary shall circulate the reason for the proposed dissolution of Mental Health Nurse Managers Ireland and subject to not less than two-thirds of the membership confirming in writing their approval of dissolving Mental Health Nurse Managers Ireland. the National Executive shall proceed to discharge all debts and liabilities of Mental Health Nurse Managers Ireland.

18.0 STANDING ORDERS FOR THE CONDUCT OF ALL MEETINGS OF MENTAL HEALTH NURSE MANAGERS IRELAND.

18.1 Every member who speaks shall address the Chair and shall confine his/her remarks to the subject under discussion.

18.2 The Chairperson may call attention to continue irrelevance, tedious repetition, unbecoming language or any breach of order on the part of a member and may direct such member to discontinue his speech.

18.3 The ruling of the Chairperson, upon all questions of order and matters arising in debate, shall be final and shall not be open for discussion.

18.4 Every amendment must be relevant to the motion to which it is moved. No second amendment shall be moved until the disposal of the first amendment. If the first amendment be carried it shall displace the original motion and shall itself become the motion, to which a further amendment may be moved.

18.5 A Motion for adjournment shall take precedence over any other motion or amendment and may be discussed, but the discussion upon it must be solely confined for or against the adjournment.

18.7 Notice of motion must always be given to rescind a resolution, which has been resolved at a previous meeting.

18.8 No speaker shall occupy more than five minutes, excepting the mover of a resolution, who shall be allowed ten minutes, and five for reply at the end of the discussion, but he/she shall confine himself/herself to answering speakers if exercising the right to reply and shall not introduce any new matter into the debate. No further debate shall be permitted and the question shall then be put

to the members. The Chairman may, with the consent of the meeting, extend the time limit to the speaker.

18.9 In order to rescind or amend any specific resolution, the approval of two-thirds of the members present at an annual Conference shall be required.

Signed: _____

President Chairperson

Date:

Honorary Secretary

Date: